

Application form

Letter of Authorisation (UÉ Sludge) - Haulier



Application for a Letter of Authorisation for a Haulier to tanker Uisce Éireann Sludge to an Uisce Éireann wastewater treatment plant. This Letter of Authorisation can be submitted to the National Waste Collection Permit Office (NWCPO) in order to apply, amend or renew a Waste Collection Permit.

Please refer to the **Guide to completing the application form** on page 7 of this document when completing the form.

If completing this form by hand, please use **BLOCK CAPITALS** and black ink.

Section A Application and Applicant Details

1a UÉ Account Number (where available):

1b Application Reference Number:

2 Applicant Details:

Registered company name (if applicable):

Company registration number (if applicable):

Names of Director/s (if applicable):

Trading Name / Registered Business name (if applicable):

Business Registration number (if applicable):

Names of Business Owner/s (if applicable):

Registered Address:

Eircode:

If you are not a registered company/business, provide the Applicant's true name:

Postal Address:

Eircode:

Where the Applicant is VAT registered, provide the VAT Number:

Principle Point of Contact:

Name:

Postal Address:

Eircode:

Telephone:

Mobile:

Email:

3 Agent details (if applicable):

Registered company name (if applicable):

Company registration number (if applicable):

Trading Name / Registered Business name (if applicable)

Business Registration number (if applicable):

Registered Address:

Eircode:

If the Agent is not a registered company/business, please provide the Agents true name:

Postal Address:

Eircode:

Contact name:

Telephone:

Email:

4 Correspondence Details:

Please indicate whether it is the Principle Point of Contact or Agent who should receive future correspondence in relation to the application: Agent or Principle Point of Contact

5 Please tick to indicate where you received the instruction to haul UÉ sludge from and provide the relevant information:

Option 1 - Under UÉ Framework (or subcontracted under UÉ Framework):

Provide the Framework Number:

Provide the Lot Number:

Tick to confirm that you have been called off this Framework to commence hauling the UÉ sludge

If subcontracted, provide the name of the main contractor:

Or

Option 2 - Under Design, Build, Operate (DBO) contract:

Name of DBO Contract /Contractor:

Or

Option 3 - Under Agreement with Local Authority:

Name of Local Authority:

Contact person in Local Authority requesting the movement:

For all of the above options:

Provide name of the origin plant(s) you intend to haul the UÉ sludge from:

Advise the expected start date to commence hauling: / /

Section B Insurance Requirements

6 If you are not on the UÉ Framework and have been requested to move UÉ Sludge you must provide an evidence of appropriate insurance.

Insurance Requirements for Haulier

The Applicant shall take out and maintain during the term of this Letter of Authorisation all appropriate insurances, including employer’s liability, and public/products liability, covering any loss, claim or proceedings in respect of the matters referred to in the Letter of Authorisation and in an amount not less than:

Employers Liability: €13 million any one accident/occurrence - unlimited in the period of insurance, under the Employers Liability policy.

Public/Products Liability: €6.5 million any one accident/occurrence - unlimited in the period of insurance under the Public Liability policy and in the aggregate in respect of Products Liability, to include sudden and accidental pollution with an inner limit of no less than €2.6 million including a specific indemnity to Uisce Éireann

Motor Insurance with a third party property damage limit of €6.5 million. Cover to include: - Legal Liability arising from the use of the insured vehicle or from an error or omission during the process of loading and unloading the insured vehicle by either the driver or attendant.

The insurance policies mentioned above shall each contain a specific indemnity in favour of Uisce Éireann (and its agents and sub-contractors).

Please confirm that evidence of such insurances and payment of premium in respect of same is attached to this application

Please confirm that a broker/ insurance company declaration confirming that the required level of insurance cover is in place

Section C Tankered Wastewater Details

7 Please refer to "Guide to completing the application form" on page 7 of this document in relation to the permitted LoW codes under this authorisation.

Please insert tankered wastewater details:

	Wastewater Type 1	Wastewater Type 2
List of Waste (LoW) code		
Origin		
Avg. volume per day (m3)		
Max. volume per day (m3)		
Avg. volume per week (m3)		
Max. volume per week (m3)		
Avg. volume per month (m3)		
Max. volume per month (m3)		
Max. number of discharges per day		
Max. number of discharges per week		
Max. number of discharges per month		

Please copy the page if more LoW codes are required.

Disclosure of Information

The European Communities (Access to Information on the Environment) Regulations 2007, as amended, states that every person has a right to access environmental information held by a public authority. The Freedom of Information Act 2014 is to enable members of the public to obtain access, to the greatest extent possible consistent with the public interest and the right to privacy, to information in the possession of public bodies.

This includes discharge licences (and associated applications,) held by Uisce Éireann. Uisce Éireann may refuse to provide access to records held by it, in so far as it is permissible by law, including where the information was provided to Uisce Éireann with the understanding that it is to be treated as confidential or where it is commercially sensitive.

The Applicant is requested to identify all information submitted with the application which is to be treated as confidential or commercially sensitive and is requested to identify the grounds on which the information may be categorised as such. Uisce Éireann shall, at its discretion, make the final determination on whether any aspect of the application is to be regarded as confidential or commercially sensitive.

Any personal data you provide will be treated in accordance with GDPR requirements. For more information on how and why Uisce Éireann processes personal data, please visit www.water.ie/privacy-notice/.

False or Misleading Information

It is an offence under the Local Government (Water Pollution) Act 1977 (as amended), to knowingly submit false or misleading information in the licence application and an Applicant is liable to a fine on summary conviction of such an offence.

Guide to completing the Letter of Authorisation (Uisce Éireann Sludge) - Haulier application form

Section A Application and Applicant Details

- Question 1a** Please enter the UÉ Account Number related to your premises.
- Question 1b** Please enter the Application Reference Number sent by email and displayed on screen upon completion of the webform.
- Questions 2** This question requires the Applicant or company to identify themselves, their postal address, VAT number if applicable and to provide their contact details.
- Question 3** If the Applicant has employed a consulting engineer or an agent to manage the application on their behalf, the agent's address and contact details should be recorded here.
- Question 4** Tick whether it is the Principle Point of Contact or the Agent who should receive future correspondence in relation to the application.
- Question 5** Please confirm details of where you received the instruction to haul UÉ sludge and provide the relevant information. Please provide supporting documentation of any relevant agreement if possible. Please indicate the name of the origin plant(s) and the expected start date to haul the UÉ sludge.

Section B Insurance Requirements

Please ensure the relevant insurance details are attached to this application.

The broker insurance declaration should be on insurance company/brokers letterhead and contain the following text:

To: [Name and address of Employer]

RE: Agreement to Accept Wastewater from {Insert Name} to an Uisce Éireann Wastewater Treatment Facility or Facilities for Treatment and Disposal

Date:

Dear Sirs,

We confirm that we act as Insurance Brokers/Advisors/Company to {INSERT HAULAGE NAME} and that their insurances comply with the Insurance requirements stated in Section B of the Uisce Éireann Tankered Wastewater Application Form.

Yours faithfully

Section C Tankered Wastewater Details

- Question 7** Provide the relevant LoW code(s) and expected volumes of wastewater. The LoW code is a six digit code that classifies the waste. For further details on LoW codes please visit www.epa.ie.

List of codes permitted under UÉ Sludge LoA authorisation:

- **20 03 04** – septic tank sludges under Uisce Éireann Framework 'Provision of Sludge and Waste Management Services to Uisce Éireann', DBO Contract or Local Authority agreement.
- **19 08 05** – sludges from treatment of urban wastewater under Uisce Éireann Framework 'Provision of Sludge and Waste Management Services to Uisce Éireann', DBO Contract or Local Authority agreement.

- **19 09 02** – sludges from water clarification under Uisce Éireann Framework '*Provision of Sludge and Waste Management Services to Uisce Éireann*', DBO Contract or Local Authority agreement.
- For any other codes not listed above, see TWA Producer or TWA Haulier Application forms.

Question 8 Enter the current disposal location if applicable.

Section D Waste Collection Permit Details

Question 9 Provide all relevant details as per your Waste Collection Permit.

Section E Uisce Éireann Wastewater Treatment Plant

Question 10 Please indicate your preferred wastewater treatment plant to discharge the sludge to.

Section F Supporting Documentation

Please provide additional information as listed.

Section G Declaration

Please review the declaration, sign, and return the completed application form to Uisce Éireann by email or by post using the contact details provided in Section G.